

2011-2012 Dates To Remember

PROVIDED BY STUDENT ACCOUNTS, DENISON UNIVERSITY

July	5	Tues	Fall 2011 Semester Bills to be Mailed
	25	Mon	Fall 2011 Semester Bills Due Students Cannot Officially Register for the Semester Unless Financial Obligations are Satisfied
Aug	25	Thurs	Residence Halls Open for First-Year Students, 8:30 a.m.
	27	Sat	Residence Halls Open for Upperclassmen, 9 a.m.
	27-28	Sat-Sun	Bookstore Open, 12 - 4 p.m.
	27-28	Sat-Sun	Student Accounts, Campus & Residential Life, Financial Aid and Registrar's Offices Open, 12 - 4 p.m.
	29	Mon	Classes Begin, 8:30 a.m.
Sept	9	Fri	Last Day to Change Fall 2011 Meal Plan
	9	Fri	Last Day to Add a Class
	23	Fri	Last Day to Drop a Class for Financial Purposes (All Students)
	23	Fri	Last Day to Drop a Class for Academic Purposes (Upperclassmen)
	23-25	Fri-Sun	Big Red Weekend
	24	Sat	Student Accounts, Campus & Residential Life, Financial Aid and Registrar's Offices, Open 12 - 4 p.m.
Oct	17-18	Mon-Tues	Fall Study Days
	28	Fri	Last Day to Drop a Class for Academic Purposes (First-Year Students)
	31	Mon	Pre-registration for Spring 2012 Semester
Nov	1-23	Tues-Weds	Pre-registration for Spring 2012 Semester
	1	Tues	Withdrawal Deadline for Spring 2012 Semester
	1	Tues	Spring 2012 Semester Bills to be Mailed
	18	Fri	Thanksgiving Vacation begins after last class
	19	Sat	Residence Halls Close, 9 a.m.
	22	Tues	Spring 2012 Semester Bills Due Students Cannot Officially Register for the Semester Unless Financial Obligations are Satisfied
	27	Sun	Residence Halls Reopen, 9 a.m.
	28	Mon	Classes Resume, 8:30 a.m.
Dec	13	Tues	Classes End
	14-19	Wed-Mon	Final Examinations and Study Days
	20	Tues	Residence Halls Close, 9 a.m.
Jan	14	Sat	Residence Halls Open, 9 a.m.
	14-15	Sat-Sun	Student Accounts, Campus & Residential Life, Financial Aid and Registrar's Offices, Open 12 - 4 p.m.
	15	Sun	Bookstore, Open 12 - 4 p.m.
	16	Mon	Classes Begin, 8:30 a.m.
	23	Mon	Martin Luther King, Jr. Day Observed, No Classes†
	27	Fri	Last Day to Change Spring 2012 Meal Plan
	30	Mon	Last Day to Add a Class
Feb	13	Mon	Last Day to Drop a Class
Mar	9	Fri	Spring Vacation begins after last class
	10	Sat	Residence Halls Close, 9 a.m.
	15	Thurs	File Your Completed FAFSA for Financial Aid
	18	Sun	Residence Halls Reopen, 9 a.m.
	19	Mon	Classes Resume, 8:30 a.m.
Apr	2	Mon	2012-2013 Payment Option Information Mailed
	2-17	Mon-Tues	Pre-registration for Fall 2012 Semester
	30	Mon	Classes End
May	1-8	Tues-Tues	Final Examinations and Study Days
	9	Wed	Residence Halls Close for Undergraduates, 5 p.m.
	12	Sat	Baccalaureate Service, 1:30 and 4:00 p.m.
	13	Sun	Commencement, 12:30 p.m.
	13	Sun	Residence Halls Close for Graduates, 7 p.m.
June	1	Fri	Withdrawal deadline for Fall 2012 semester (May 1 for new/transfer students)

†The Martin Luther King holiday--generally being observed on Monday, Jan. 16--coincides with the first day of classes for the Spring semester and therefore will be celebrated at Denison throughout the week, culminating in a Day of Learning on Monday, Jan. 23.

Student Accounts

Yolanda: (740) 587-6795

Cynthia: (740) 587-6274

Beth: (740) 587-6447

studentaccounts@denison.edu

www.denison.edu/controller/studentaccounts

Financial Aid/

Student Employment

(740) 587-6279

finaid@denison.edu

www.denison.edu/financialaid

Registrar's

Office

(740) 587-6296

www.denison.edu/registrar

Campus and Residential Life

Office

(740) 587-6271

www.denison.edu/residentiallife

revised June, 2011

Denison University Student Accounts Informational Reference Sheet 2011-2012

Billing Cycle:

Statements are produced the first working day of each month. *July, October, November, February, and April (to continuing students only) Statements are sent to everyone, regardless of the Total Due. During the other months, only students with a balance of \$50 or more will be sent a Statement.*

Due Date:

Please refer to each Statement for the Due Date.

A 1% late fee will be assessed each month on any unpaid balance. This includes amounts left unpaid because financial aid (e.g., scholarships, loans, and grants), monthly payment plan amounts, etc., are not received by the due date.

Students cannot officially register for the semester unless all financial obligations are satisfied. If a balance remains due by the end of the second week of the semester, the student will be administratively withdrawn until the account is paid.

Monthly Payment Plan:

If you are enrolled in a monthly payment plan through Tuition Management Systems (TMS), the *Total Due* on your Statement includes the current semester's anticipated plan amount.

If you are not enrolled in a monthly payment plan, but wish to use this option, please contact TMS immediately at 1-888-572-8985 or enroll online at www.afford.com/denison.

To avoid Denison late fees and to prevent delays in official registration at Denison, remit the Enrollment Fee and first monthly payment to TMS before the semester due date. Subsequent monthly payments must also be paid when due.

Student Accident and Sickness Insurance Plan:

Each year, students are charged the Student Accident and Sickness Insurance Plan premium during the first semester of full-time enrollment. For most students, including fall off-campus program participants, this is the fall semester. Details about coverage can be found in the Student Accident and Sickness Insurance Plan brochure enclosed with the statement on which the charge appears. Coverage may be waived if the student has adequate coverage under another plan. Enrollment is automatic for all full-time students unless waived by August 26, 2011. To waive the insurance complete the enclosed waiver card or complete an on-line waiver at www.studentplanscenter.com.

Vehicle Registration:

Students wishing to park *or* operate a vehicle on campus **must** register **that** vehicle. To register your vehicle: print, complete and return the online Vehicle Registration Form (available on our website) **along with a copy of the current state vehicle registration** to Student Accounts. The fee to register is \$75. **If you change vehicles or license plates**, you must promptly update Student Accounts and provide a copy of the **current** state vehicle registration. The cost of a replacement permit is \$10.

For more information, refer to the back of your Statement of Account or visit the Student Accounts web page:

www.denison.edu/controller/studentaccounts

Financial Aid Awards:

If your anticipated financial aid credits are not reflected on the Statement of Account, it is crucial that you contact the Financial Aid Office immediately. Awards cannot be made until all necessary documents have been received by the Financial Aid Office, and you will not be able to officially register for the semester if you have an outstanding balance.

Outside Loans and Scholarships:

If you have been approved for a loan or scholarship through outside sources, the credit will be posted when we receive payment and, if necessary, obtain the student's endorsement.

Work Study and Book Grant Awards:

Neither of these affects your account balance.

•Students with Work Study Awards as part of their financial aid package will be paid bi-weekly (via a payroll check) for actual hours worked at the rate of \$8.30 per hour.

For assistance in finding employment on campus, please view the job postings on myDenison beginning in late August.

•If you have been awarded a Book Grant and your financial aid package is complete, you will see a Book Grant credit of \$325 on your account. There will also be a corresponding charge of \$325 to your account, which indicates that the Book Grant money will be transferred to an account in your name at the bookstore prior to the start of each semester. These funds may be used at the bookstore to purchase books and supplies.

Denison Dollars and Book Grant funds may be accessed by presenting your student identification card at the appropriate checkout register. See our website for more information on Denison Dollars.

If you have any questions, please address them now.

Semester Meal Plan Options:

A meal plan is required for all students, except those living in meal-optional locations (Stone, Taylor, Sunsets A-D, Upper Elm, Lower Elm, Wright, Hayes, and satellite houses). Several options are offered. Please see the Residential Dining brochure for detailed information, or visit our website's frequently asked questions. Students may change their Meal Plan Option by returning a completed Meal Plan Sign-up Form. Residential Life places Meal Plan Sign-Up Forms in student Slayter boxes in late August for fall semester. Students may make changes to their meal plan choice through the first two weeks of the fall semester. Changes made on or after registration day will have financial implications, as students are charged an appropriate daily amount for each plan, and these vary. Apartment Plans 1 and 2 are a flat fee regardless of when added. The deadline for selecting or changing a meal plan is Friday, September 9, 2011.

WRITE ONE CHECK:

You may write one check to include payment on your Statement of Account, vehicle registration and any deposit to Denison Dollars. Please **do not postdate checks** as your payment is being mailed directly to a bank lockbox.