

Resident Assistant Recommendation Form

****From Denison University Faculty or Staff****

Applicant Name: _____

Slayter Mailbox: _____

Room and Hall: _____

Phone Extension: _____

To the Applicant:

Please check one of the options below regarding your right to review/read this recommendation:

____ I, the undersigned, waive my right of personal access to this recommendation.

____ I, the undersigned, retain my right of personal access to this recommendation.

Signature: _____ Date: _____

To the Reference: Please Print Clearly

Name: _____ Department: _____

Title: _____

You have been asked to provide a recommendation for the above named student who is applying for a position as a Resident Assistant with the Office of Campus and Residential Life at Denison University.

The Resident Assistant (RA) is an important member of the Residential Life staff. As a staff member, the RA assumes a role of leadership in all aspects of residence hall living. The RA position entails work in six general areas: Role Modeling, Helping Skills, Community Development, Policy Support, Preparation and Planning (administration), and Teambuilding (staff collaboration and support). In addition, all Resident Assistants are required to maintain a minimum cumulative GPA of 2.5.

This position calls for a person with a high degree of maturity and flexibility and one who has exhibited significant leadership potential. A good candidate must be able to communicate effectively and appropriately with students, faculty, and staff.

We would appreciate you filling out this reference form and providing us with your personal insights concerning the applicant. Once you have completed this form, please place it in an envelope, seal it, and sign across the flap. **Please return no later than 4:00 p.m. on Friday, February 1, 2008 to: The Resident Assistant Selection Committee, Curtis Service Center, Denison University**

What is your relationship to the applicant? _____

How long have you known the applicant? (years, months) _____

Has this applicant talked to you about his or her interest in this position? _____

Please evaluate this candidate by marking an “X” in the box that most closely describes the candidate. Please feel free to provide additional comments about the candidate in the space below. Thank you for taking the time to provide our committee with your insights. We greatly appreciate your assistance in helping us get to know the candidates.

	Exceptional	Good	Average	Poor	No Basis For Judgment
Leadership					
Initiative					
Maturity & Emotional Stability					
Ability to Express Self Verbally					
Ability to Accept Constructive Criticism					
Responsibility in Assignments/Undertakings					
Ability to Handle Sensitive Situations					
Effective Interpersonal Interaction					
Critical Thinking Skills					
Sensitivity to Cultural & Lifestyle Differences					

Please provide any specific comments about these characteristics in the space below.

Based on your observations, what are this candidate’s strengths?

Based on your observations, what are this candidate's limitations?

Please provide us with any other comments concerning this student's candidacy. (Feel free to attach additional sheets, if necessary).

Reference's overall recommendation:

Exceptional Recommend Highly	Good Recommend	Average Recommend with Reservations	Poor Cannot Recommend
3	2	1	0

Reference Signature: _____

Date: _____