

Denison University Golf Cart Safety Policy

Purpose:

This Golf Cart Safety Policy provides specific standards to ensure the safety of all persons operating golf carts on University premises.

I. Policies:

- Operators must possess a valid driver's license.
- Operators without a valid driver's license must pass a written and driving test before being permitted to operate a golf cart.
- All operators must complete the Denison University Golf Cart Training Program and pass a written test administered after training.
- Operators must obey all motor vehicle traffic rules and regulations.
- Never overload the golf cart with people, equipment or other objects.
- Always lock and secure golf cart when not in use.
- Never leave the keys in the golf cart when unattended.
- Never operate the golf cart with more passengers than it is designed to hold.
- Always keep hands, arms, feet and legs inside the golf cart when in motion.
- Golf carts should be used on campus streets whenever possible.
- If a golf cart must be operated on the sidewalk, the pedestrian always has the right of way.
- Operators are never to exceed 15 mph.
- Operators will not drive a golf cart while under the influence of alcohol, illegal drugs, or medications that cause drowsiness.

II. Responsibilities:

Directors and Department Heads:

- Shall be responsible for assuring that all individuals in their department operating golf carts receive a copy of this policy.
- Shall be responsible for assuring that all individuals in their department comply and meet the requirements of the Golf Cart Safety Policy.
- Shall assure that each golf cart owned or leased by their department is scheduled for, and receives annual preventative maintenance.
- Shall be responsible for properly identifying and registering the vehicle with Campus Security and Safety (issue parking permits)

Operators:

- Shall acknowledge and comply with this golf cart safety policy.
- Will report all accidents involving a golf cart to their immediate supervisor and the Department of Environmental Health and Safety Office (587-5646).
- If an accident involves an injury or property damage, an accident report must be completed at the time of the incident by Campus Security (6482).
- If an injury was sustained, an accident and injury report needs to be filled out completely by the operator and their immediate supervisor and submitted to the Office of Human Resources (587-6299) within 24 hours of the incident.

III. Other:

Parking:

- Parking will only be permitted in the Garage in designated spaces.
- Parking in unauthorized areas of the campus is subject to citation.
- When parked, carts must be secured to a fixed object and rendered immovable.
- Do not chain carts to trees.
- Do not block entrances to buildings, stairways, disability ramps or other main egress patterns.

05/01/04

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